

September 29 – October 1, 2025, YASHOBHOOMI (IICC) DWARKA, NEW DELHI

EXHIBITION REGISTRATION FORM

Kindly fill the following details:-

MANI ENTERPRISES

Registered Office:- C-22, Second Floor, Sector-6, Noida – 201301 (India) | Tel: +91 7042350690

No.	Particulars	Rate (INR)	Area (Sq. Mtr)	Amount (INR)
1.	Exhibit: ☐ Bare Space Area = Sq. Mtr. ☐ Shell Booth Area = Sq. Mtr. Total Area Booked = Sq.Mtr.			
2.	Extra Requirements (if any)			
3.	Plus: GST @ 18%			
4.	Total Amount			

Payment is

- ☐ Enclosed Cheque / Draft No. _____ dtd _____ for USD/INR in favour of **MANI ENTERPRISES**
- ☐ Being transferred to: **UNION BANK**. Sector-6, Noida - 201301, India.
Account Name: **MANI ENTERPRISES**, Account Number: **684901010050518**, IFSC Code: **UBIN0568490**

Date: _____

Signature & Seal _____

We are also interested in the following sponsorship.

Sponsorship Opportunities* - - Please tick (✓)

- Title Sponsor ☐
- Platinum Sponsor ☐
- Summit Sponsor ☐
- Gold Sponsor ☐
- Silver Sponsor ☐
- Event Support Sponsor ☐

Mani Global Association for Trade and Culture

(An initiative of Mani Enterprises)

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Booking Details (Please fill in BLOCK LETTERS)

* Indicates required question.

Company Name* - _____

Contact Person* - _____

Designation* - _____

City * - _____

State * - _____

Postal Code * - _____

Country * - _____

Phone * - _____

Email * - _____

Website * - _____

GSTIN / UIN * - _____

Shell Scheme includes:-

- Standard Shell Scheme includes: Spotlights, display panels, chairs & table, plug points.

Terms & Conditions of Participation in the **OTA Travel and Tourism Expo 2025** is governed by the following terms:

1. **Booking Confirmation:** A completed and signed Space Booking Form, affixed with the company seal, is mandatory. Alternatively, a request on official letterhead with payment will be accepted. Participation signifies acceptance of these terms and the guidelines detailed herewith. Exhibitors must ensure all their staff and contractors comply with these conditions.

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2. **Finalisation of Booking:** Bookings are confirmed only upon written acceptance and issuance of an invoice by the Organiser, along with receipt of payment. Any invoice discrepancies must be reported in writing within 14 days.
3. **Payment Terms:** Full payment must be made at the time of booking. If any credit is granted, the payment must be cleared within 45 days. Delay in payment will incur interest at 20.25% per annum, compounded monthly, in line with the MSMED Act, 2006 (three times the RBI's notified bank rate). This is a mandatory legal requirement for all participants.
4. No refunds will be applicable for stall booking cancellations made within 30 days prior to the Expo date or in the case of a no-show on the event day
5. **Participation Rights:** The Organiser may restrict or decline entries due to space limitations or to maintain the focus and goals of the event.
6. **Stall Allocation:** Though the Organiser will try to allocate the preferred space, final stall assignment is solely at the Organiser's discretion and may change without notice. No specific stall number is guaranteed in advance.
7. **Transfer of Space:** Sub-leasing, division, or transfer of allocated stalls without prior written approval is prohibited. Breaches may lead to additional charges or cancellation.
8. **Fascia Name:** The stall name will be printed as submitted. Changes are subject to additional costs and will be processed on a first-come-first-served basis, depending on availability.
9. **Exhibitor Badges:** Two badges will be issued for every booth. Additional badges can be requested at an extra cost, depending on availability. Badges are non-transferable and will not be reissued if lost.
10. **Access to Premises:** Full payment must be cleared before stall possession is given. Non-payment may lead to cancellation without refund or compensation.
11. **Unoccupied Stalls:** Stalls not occupied one hour before the opening or left unattended during show hours may be forfeited. Exhibits must remain open during the entire event and may not be dismantled until officially permitted.
12. **Dismantling:** Exhibits must be dismantled within the time allocated. Failure to do so may result in the Organiser dismantling the booth and charging the exhibitor.
13. **Overuse of Space:** Displays must remain within assigned stall boundaries. Any encroachment will be charged at double the agreed rate.
14. **Stand Design Compliance:** All stands must conform to technical specifications. Custom or mobile stands require prior approval.
15. **Promotions & Sales:** Distribution of promotional material in aisles is prohibited. Performances or promotional activities require written approval. Onsite sales are not permitted unless expressly authorized.
16. **Service Requests:** On-the-spot service requests may incur a 10% surcharge and are subject to availability. Advance planning is recommended.
17. **Lien Rights:** The Organiser reserves the right to withhold and sell items to recover dues after notifying the exhibitor in writing.

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18. **Removal of Exhibits:** The Organiser may remove any item deemed hazardous, inappropriate, or inconsistent with the event's objectives, at the exhibitor's cost.
19. **Liability for Damages:** Any damage to stall structures or equipment will be charged to the exhibitor.
20. **Insurance & Liability:** Exhibitors are advised to arrange their own insurance. The Organiser will not be held responsible for loss or damage due to theft, natural calamities, or other uncontrollable events.
21. **Cancellation by Exhibitor:** Cancellations must be formally requested in writing and accepted by the Organiser. Fees, if applicable, are outlined in the booking form.
22. **Tax Compliance:** All tax liabilities related to participation (VAT, GST, customs, etc.) are the sole responsibility of the exhibitor.
23. **IP Rights:** Exhibitors are responsible for ensuring their displays do not infringe on any third-party intellectual property rights. Any legal consequences faced by the Organiser due to such infringements will be borne by the exhibitor.
24. **Intellectual Property:** Pre-existing IP rights of both parties remain with the respective owners. Each party grants the other limited rights to use their brand name or content for event promotion.
25. **Indemnity Clause:** Exhibitors shall indemnify the Organiser against all claims, costs, or damages resulting from their actions or those of their representatives or hired personnel.
26. **Hiring of Staff:** Recruiting the Organiser's employees is strictly prohibited and considered a serious breach, with no adequate monetary remedy.
27. **Booking Amendments:** Requests for changes (e.g., exhibitor name) must be made in writing at least 10 days before the event and are subject to the Organiser's approval.
28. **Exhibitor Manual:** Participants must adhere to all rules stated in the official Exhibitor Manual, which provides detailed guidelines.
29. **Unspecified Matters:** Any issue not addressed here or in the manual will be resolved solely by the Organiser, whose decisions are final.
30. **Official Communication:** All communication must be in writing and sent to the designated contact email. Emails will be considered valid notice.
31. **Jurisdiction:** These terms are governed by Indian law. Disputes will be settled in Delhi's courts, though the Organiser may choose to initiate proceedings at the exhibitor's local jurisdiction.
32. **Force Majeure:** The event may be postponed or shortened due to unforeseen circumstances like natural disasters or government orders. Refunds, if any, will be at the discretion of the Organiser.
33. **Postponement & Venue Changes:** If the event can still be held despite changes in timing or venue, participation terms remain valid, though stall position or size may be altered.
34. **Severability:** If any term is found invalid, the remaining provisions remain in force. Invalid terms may be replaced with legally acceptable alternatives.

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ORGANISED BY:



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By signing this form, the exhibitor agrees to abide by the Terms & Conditions.

Authorized person's signature on behalf of participating company	Authorized person's signature on behalf of organizer company
Name : _____	Name : _____
Position : _____	Position : _____
Date : _____	Date : _____
Signature : _____	Signature : _____

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